The 19th Annual Village Building Convergence Placemaking Project Proposal Form for RETURNING Placemakers

.....
To Be Completed By RETURNING Community Sites Participating in the 2019 VBC
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Let's make the nineteenth annual Village Building Convergence our best yet!
VBC is a project of The City Repair Project 501(c)3 charitable not-for-profit.

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INSTRUCTIONS:
This project proposal form is a preliminary visioning document to gauge where you are in the community design process. Please don't be afraid to apply because you are still working on aspects of this project, or if you feel like you cannot answer all the questions on this form. We only hope that your proposal gives us the information we need to best support your community project.

OTHER IMPORTANT DOCUMENTS/ADDITIONAL INFORMATION:
*Visit cityrepair.org/become-a-placemaker to download and review the following documents:
+ VBC Placemaking Program: SERVICES, FEATURES, & BENEFITS
+ VBC Placemaking Program: DESIGN TIPS
+ VBC Placemaking Program: FINANCIAL & CULTURAL AGREEMENTS (signed)
+ VBC PLACEMAKER'S JOURNEY

DEADLINES:
Program Registration & Project Proposal: Due by 11:59 pm, THUR, JAN 10, 2019.
We do not accept late proposals unless there is a specific reason for delay and we cannot guarantee complete integration with the various components of our program.

Registration Fee: Due by the 4th Placemaking Program meeting, THUR, FEB 28, 2019.
If there are significant barriers, please fill out our short scholarship questionnaire here: bit.ly/PlacemakingScholarshipForm

PAYMENT METHODS:
We prefer checks. For other forms of payment, please inquire.

CHECKS:
Please make checks payable to: "The City Repair Project"
Memo Line: "VBC 19 [Insert community site name] PM Reg Fee"

OUR OFFICE/MAILING ADDRESS:
1421 SE Division Street, Portland, Oregon 97202

QUESTIONS:
Feel free to contact us for help or more info at vbcplacemakingteam@cityrepair.org.
Final drop-in hours prior to application deadline are Thur, Jan 10, 6-8.30pm.

* Required

1. **Email address** *

Skip to question 1.

PLACEMAKING PROGRAM REGISTRATION

To be completed by RETURNING Placemaking Sites Participating in The 19th Annual Village Building Convergence

I. Basic Information

For group projects, please list the name of the primary contact.

2. **1. Name** *

3. **2. Phone** *

4. **3. Email** *

5. **4. Preferred mode of communication (check all that apply). We use emails mainly.** *
   Check all that apply.

   - [ ] Phone
   - [ ] Email
   - [ ] In Person
   - [ ] Other: _____

II. Basic Project Information

6. **1. Project Name** *
   (eg: Rainbow Dragon, Share-It Square, Stairstep Gang)

7. **2. Project Mailing Address** *
   (eg: 3244 SE Broadway Street, Portland, OR 97211)

8. **3. Project Location**
   (eg: SE 33 & Yamhill). No worries if you do not have a location fixed yet.

9. **4. Project Site Context** *
   Often more than one type, so please check all that apply.
   Check all that apply.

   - [ ] Public [Pu] (street intersections, parking strips, park, etc)
   - [ ] Private [Pr] (home, co-housing, intentional community)
   - [ ] Houseless Village [HV]
   - [ ] Non-Profit [NPO]
   - [ ] Educational Institution [Edu] (school, university, etc)
   - [ ] Faith/spirituality-based community/institution [Spir]
   - [ ] Commercial Business [Com]
   - [ ] Other: _____

10. **5. What inspires you/your team to continue to be involved in making a place with the Village Building Convergence?** *

PROJECT PROPOSAL FORM

This project proposal form is a preliminary visioning document to gauge where you are in the community design process. Please don't be afraid to apply because you are still working on aspects of this project, or if you feel like you can not answer all the questions in this form. We only hope that your proposal gives us the information we need to best catalyze your community project through our program.

I. General Project Information

11. **1. Project Type(s) your are interested in.** *

Often more than one type, so please check all that apply.
Check all that apply.

- [ ] Natural Building [NB] (cob, straw clay, straw bale, wattle & daub, timber-framing)
- [ ] Major Building [MB] (1-room building or larger)
- [ ] Art [A] (sculpture, painting, creative signage, etc)
- [ ] Community Dialogue [CD] (poetry stands, shared libraries, announcement boards)
- [ ] Event Design [ED] (charrettes, dialogues, presentations, workshops, music, etc)
- [ ] Pollinator Pathways Program [PP] (plants, insect hotels, sculptures, etc)
- [ ] Alternative Energy Project [AE] (solar, biogas, wind, micro-hydro, etc)
- [ ] Appropriate Technology [AT] (rocket stoves, masonry heaters, etc)
- [ ] Community Gardens [CG] (parking strip plantings, food forests, shared urban gardens, etc)
- [ ] Emergency Preparedness [EP] (developing community resilience)
- [ ] Water-related Project [H2O] (rainwater catchment, rain gardens, stormwater management, etc)
- [ ] Alley Repair [AR] (projects in an alleyway)
- [ ] Intersection/ midblock Repair [IR] (street painting, gathering places in the public right of way)
- [ ] Block Repair [BR] (projects across a neighborhood block/multiple households)
- [ ] Village Repair [VR] (multiple blocks, possibly a whole neighborhood!)
- [ ] Houseless Villages [HR] (any of the above at a houseless village)
- [ ] Other: _____

12. **2. Project Description** *

Tell us who you are, what your goals with this project and as a community are, and how you plan to get there. We encourage you to write 4-5 lines!

_____

_____

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_____

13. **3. Documentation REMINDER**
    We are making an extra effort to document each site before and after a VBC project. Please email us your “before” photograph or google map location via vbcplacemakingteam@cityrepair.org or use the space below to provide a link.

II. Project Team

The community assets you are activating!

14. **1. As an experienced placemaker, describe the things that are working well within your team?** *

15. **2. As an experienced placemaker, describe the things that are not working well within your team/project that you are hoping to change.**

III. Community Outreach & Engagement

16. **What are your most effective outreach strategies?** *
    Include existing organizational partnerships, neighborhood, volunteer networks you are/hope to be affiliated with.

III. Project Design

17. **Community Needs** *

What community ideas/needs did your team respond to when this project first began? Has anything changed since then?

IV. Fundraising & Community Events

Intriguing events helps draw interest to your site.

18. **1. What are your most successful fundraising strategies.** *

19. **2. Would you like to host any workshop(s) or open houses?** *

Include topics, areas of interest, and/or instructors you wish to host. Potluck, Cob Oven Pizza Party, Site Tour, Music Jams, etc.

20. **3. Would you be willing to write a story about your project for our blog?** *

Mark only one oval.

- Yes
- No
- Other: _____

V. Other Opportunities

21. **VBC 2019 Housing Exchange!** *

Offer housing and earn free VBC 2019 ticket(s). We attract many out-of-town visitors during VBC. Are you interested in hosting visitors (including your site's specialists)?
Mark only one oval.

- Yes
- No
- Other: _____

22. **VBC 2019 Placemaking Research & Evaluation!** *

We conduct collaborative research and evaluation to track the impact of our placemaking program in your community. Interested?
Mark only one oval.

- Yes
- No
- Other: _____

VBC 2019 Proposal Checklist & Deadlines

1. Attach your site photographs and any sketches to this proposal!
2. This VBC 19 Placemaking Program Registration & Project Proposal is due by 11:59 pm, Thursday, January 10, 2019.
3. Registration fee: Due by Thursday, February 28, 2019 (unless on a payment plan).

PAYMENT METHODS

We prefer checks.

CHECKS

Please make check payable to: "The City Repair Project"
Memo Line: "VBC 19 [Insert community site name] PM Reg Fee"

ADDRESS

1421 SE Division Street, Portland, Oregon 97202

QUESTIONS/CONCERNS?

Email: vbcplacemakingteam@cityrepair.org
Websites: cityrepair.org and villagebuildingconvergence.com
Final drop-in hours prior to registration deadline are Thur, Jan 10, 6-8.30pm.

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VBC 19 is Friday, May 31 – Sunday, June 9, 2019!

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A copy of your responses will be emailed to the address you provided

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